

# PCCOTC Scanner

Paper Check Conversion  
Over the Counter  
US Dept. of the Treasury, FMS  
FRB Cleveland

News  
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Education

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## Get Ready for POS Release 5

Release 5 of the POS will be available shortly. The upgrade has many new features that make this the most versatile version to date. FRB-C and/or FMS will be contacting each Agency for a staggered rollout to ensure proper customer support to all customers. We will also host web conference sessions on a regular basis. Look for more information on our website at <https://www.pccotc.gov/pccotc/index.htm> on the rollout and seminars as we approach your conversion date.

### Get more done on one computer

Release 5 supports multiple ALC+2's for a single POS computer. No need for a dedicated computer for each ALC+2. All activity is on a single computer. The merging of Person Present/Person Not Present Modes allows for both modes to be contained in a single batch along with multiple ALC+2's.

### Monitor your batches

The new Batch Manager module allows for greater control over batches and errors. Batches can be monitored throughout the day to ensure that they are entered correctly and successfully transmitted. Transactions can also be modified prior to transmission to ELVIS.

### Customize your screens and receipts

Agencies will have the option of using up to 24 configurable fields to customize data entry screens to match your paper forms/documents. You can elect to print a receipt to hand or mail to the customer. This function will be available after all sites have upgraded to Release 5. Call the FRB-C or FMS for more information.

### Other Enhancements

- ◆ Centralized deployment of the application, forms and scanner firmware.
- ◆ Automatic or manual downloads of upgrades to the application, the data entry screens or firmware for the scanner. Further upgrades to the POS application can be electronically obtained. (Read the next article for more information)
- ◆ Enhanced Local Verification Database (LVD) functionality.
- ◆ Latest operating environments and performance architecture.

Look for more information coming soon. 

## New - POS Downloads

Release 5 offers Agencies the ability to receive upgrades electronically from ELVIS to the POS.

The following options are available:

- ◆ **Application Upgrade** – Authorized user can extract an upgraded application from the local database, after it has been downloaded from the host, then launch the installation program.
- ◆ **Data Entry Screen Upgrade** – allows for up to 24 configurable fields to be used on an Agency's Data Entry screen(s). The data entry screen upgrade allows a user to check for upgrades to their data entry screens. The tool needs to be used upon the initial login to POS. After the data entry screen upgrades have been downloaded, this tool will only need to be used if changes to your Data Entry screens have been made.
- ◆ **Firmware Upgrade** – This tool will be active in a future release of the POS. It will allow downloads of new scanner firmware.

The Data Entry Screen Upgrade and the Firmware Upgrade can be performed by all users. These upgrades occur normally upon batch close, or can be changed using the SAT configuration settings to occur under other circumstances. Users can request these upgrades anytime by using the 'Tools' menu function in the POS. 





## What is Batch Manager?

Batch manager is a new module that is installed with the POS software. It allows for processing, editing and management of batches. In POS R5, operators are only permitted to close and transmit their own batches. If an operator should be called away before closing and transmitting their batches, an authorized user can access Batch Manager and close the batches. Batch Manager is a tool that should be accessed often throughout the business day to ensure that all batches are balanced and transmitted on a timely basis. Batch Manager can also be used to edit an incorrect dollar amount or configurable field data that was mistyped, prior to transmission. With Batch Manager, the check does not need to be voided and rescanned to make the correction.

## Who can use Batch Manager?

Users with 'View Batch' access can view batches within the POS and Batch Manager. Users with 'Edit Batch' access can edit items within the POS and Batch Manager. Users with 'Change Batch Status' access can deactivate/reactivate, request an acknowledgment, or submit a batch for upload. The level of your access within Batch Manager is determined by your Security Administrator.

## Check your Favorites/Bookmarks

As a reminder, make sure that you have the correct URL for accessing the ELVIS site. The correct URL is <https://www.pccotc.gov>. Older, obsolete URLs that worked in the past will soon be deleted so mark your favorites with the right site.

Another useful bookmark/favorite for you to mark is the PCC OTC informational site. It is located at <https://www.pccotc.gov/pccotc/index.htm>. This site is the place to go to find the most up-to-date information on the PCC OTC system as well as the latest information on the POS Release 5 upgrade.

## Release 5/EC6000i Scanner Enables Automatic Stamping of Checks

If you have an EC6000i scanner, POS Release 5 enables you to select a setting that allows the checks to be automatically stamped with the words, 'Electronically Presented' at the end of a transaction. This would eliminate the need to hand stamp the checks as you do today. The scanner was shipped with a 'Franking' print ribbon that would need to be installed. Complete instructions on how to setup and use this option will be covered in the Release 5 Standard Operating Procedures.

## Image is Everything!

When you scan an item, the image that is on the screen is the image that will be submitted to the payor bank for collection. It will also go into the archives for future retrieval purposes once the check is returned to the customer or destroyed. It is vitally important that the check be fully visible and legible. If we are unable to collect on your behalf with the image that has been submitted, the debit will go back to your agency and collection will become your responsibility. POS Release 5 requires that the front and the back of every check be scanned.

## POS Release 5 Supports New Scanner and Keypad

Two new equipment options are available with Release 5. The EC7000i scanner is similar to the EC6000i scanner with one exception; it scans the front and the back of the check with one feed from the user.

If you use an optional keypad, they have been upgraded to a newer model. If you should need a replacement keypad somewhere down the road, you will be receiving the newest model, as pictured below. The older model keypads are still fully compatible with the POS.



Front of EC7000i



Back of EC7000i



New Keypad design

## Contact Information

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